### QUICK REFERENCE GUIDE - FINE NEEDLE ASPIRATION (FNA) COLLECTION

### Materials needed for collection and preparation:



## **Specimen Collection**

- 1. Complete requisition entirely.
- 2. Pre-label (two patient identifiers) slides AND all containers.
- 3. Perform the needle aspiration procedure.

	2 Smear material between the two slides in one movement	
a. Apply 1 -2 drops of specimen.	b. Place 2 <sup>nd</sup> slide on top, smear material, and gently pull slides apart.	c. Immediately fix one slide with spray-fixative or 95% alcohol.
		Completely dry slides
d. Air dry other slide.	e. Rinse needle in CytoLyt.	f. Place air dried slide(s) and/or spray-fixed slide(s) in cardboard slide holders/plastic slide holder(s).



QUICK REFERENCE GUIDE - FINE NEEDLE ASPIRATION (FNA) COLLECTION



If direct smears are **not** prepared, rinse **all** needle passes into CytoLyt container.

**NOTE:** If a "**new**" FNA site is aspirated, use a **new** syringe, a **new** needle, and **new** CytoLyt container. Aspirated material from **different** FNA sources/sites should **never** be combined into the same CytoLyt container.

## Transport

- 1. Seal container(s) and slide holder(s) well to prevent leaking.
- 2. Place labeled container(s) in a sealable Biohazard specimen bag and include the requisition in the outer pocket of the specimen bag.
- 3. Send the entire specimen to the laboratory as soon as possible.
- 4. If transport to lab is delayed, **refrigerate** all cytology specimens. Glass slides are maintained at **room** temperature.

#### **Additional information**

SEPA Laboratories Directory of Services Manual

SEPA website, <u>https://www.sepalabs.com</u>, Resources – Directory of Services

## Please call with any questions: 912-261-2669 / 888-261-2671 Cytology Department

# For FNA Kits and/or CytoLyt, please call SEPA Supply Dept. 912-261-2669 / 888-261-2671 or email Supplies@sepalabs.com

